FREQUENTLY ASKED QUESTIONS

GENERAL QUESTIONS

1 Do I need to submit a Pre-Proposal Notification for any of the Internal Grants programs?

- No, all submissions for all Internal Grant Programs will be made via an online submission form available through <u>GrantForward</u>.

2 How do I close out my grant?

- You can find guidance for grant closeout including your final report on our Find Funding webpage.

3 Is it possible to apply for two programs? If yes, and if both get awarded, can I proceed with both?

- You can apply for two, but the rules of the overall grant program state that you can only have one active grant at a time. Therefore, only one would get funded. If both were recommended for funding, then the FRC would eliminate one (likely the one with the lowest scoring).

4 Can I use the same research project to apply for multiple internal grant programs (e.g., new faculty program and interdisciplinary collaboration program)?

- Technically, yes. However, your project may be susceptible to poor scoring as proposals should be tailored to the specific grant program.

FREQUENTLY ASKED QUESTIONS

GENERAL QUESTIONS CONTINUED

5   I'm currently completing a grant that I got as part of last year's ORSP Internal Grant Program. The work should be completed by later this year. Am I eligible to apply for funds for this year's competition if I am not completely done with the grant I received last year?

- No, you cannot apply for additional funds until your projects are closed out.

6   Regarding the requirement that all active internal funding be closed out before submission - I have an active Assessment Mini Grant and STEM Center grant (both internal funding sources), would it automatically disqualify me from submission if these are not closed out?

- Regarding other internal funding sources, active funding from internal sources other than ORSP will not impact your eligibility for the ORSP grant programs.

7   Can I apply for both an internal grant and a EURECA grant?

- Yes, you can apply for both and receive both. If you are submitting both at the same time then you will have to disclose this on the internal grant routing page.

8   Should I submit the budget separate from the single PDF document?

- No, the budget should be saved as a PDF and included in the single PDF submission of the full proposal.

FREQUENTLY ASKED QUESTIONS

GENERAL QUESTIONS CONTINUED

9   I have an active internal grant that will soon reach the award end date but I need more time to accomplish my deliverables. Is it possible to request a time extension?

- A no-cost extension may be requested should the project timeline and deliverables be hindered by unexpected changes or circumstances. A no-cost extension is requested when deliverables will not be met within the terms of the contract. To request a no-cost extension the Principal Investigator of the award will need to email their grant accountant from ORA and cc funding@shsu.edu. The body of the email should disclose your request for a no-cost extension, justification for the extension, discuss changes to the scope of work and deliverables, and provide a new requested project end date. ORSP will review the request and reply with the final decision.

10   Can I PI one submission and serve as a Co-PI on another?

- Yes, you may. Please clear this with your chair/dean in the event you are awarded both.

11   Do I have to have IRB approval prior to submission?

- No, you do not. We recommend you start the IRB process early because approval is required prior to award.

FREQUENTLY ASKED QUESTIONS

NEW FACULTY QUESTIONS

1 The requirement that faculty cannot have received internal or external funding to be eligible – does this include all internal funding sources or just prior/current ORSP funding?

- We are defining internal support as only the support from ORSP. So as long as you have not received ORSP support you are eligible to apply to the New Faculty Program (as long as you meet the other eligibility requirements such as no external support).

2 Can I include a faculty member who has already received a new faculty award as a co-PI (or collaborator) on my submission?

- Yes, the eligibility requirements only apply to PIs.

3 Can a clinical faculty member apply?

- Yes, clinical faculty are eligible to apply to the new faculty program.

4 I came to SHSU as an Associate Professor and the instructions specifically mention Assistant Professors only – am I eligible to apply?

- The Associate Professor title will not restrict you from applying.

5 I am a new visiting assistant professor; can I apply for the new faculty program?

- Yes, visiting assistant professors can apply.

FREQUENTLY ASKED QUESTIONS

NEW FACULTY QUESTIONS CONTINUED

6 Am I only eligible in my first year of my tenure-track position? Or will I also be eligible to apply me second year?

- There is no limit for a 2nd year application thus you would be able to submit next year as long as you still meet all other eligibility requirements (such as having not received other internal ORSP funds or external funds by the date of submission).

7 I just transitioned from a staff and adjunct role to a tenure track faculty position. In my staff and adjunct role, I was a part of a number of funded grants. Does my participation on external funded grants as a staff member preclude me from competing in the New Faculty program?

- You would still be eligible as long as you were not the principal investigator of the external funding.

INTERDISCIPLINARY COLLABORATIONS QUESTION

1 How is "interdisciplinary collaboration" defined?

- The internal grant program is built to be a learning experience – and one of the intentions of the program at large is to teach individuals how to interpret and respond to an RFP justifying your project. The closest to a definition that is offered is the below section from the RFP:

  "The proposed collaboration should be synergistic with each investigator bringing a unique skillset needed to meet the goals/deliverables of the proposed work. The collaboration should enhance the scholarly experience for each investigator, increasing the skillset of all participants. Moreover, the quality and broader impacts of the work should be enhanced through this collaboration. These funds can be used to purchase most any item needed to execute the proposed project, but faculty must clearly justify how these funds are needed to foster the proposed collaboration."